

The process to hire a member's kiln at Benowa

1. Access the Google booking sheet to identify a *date available (you need 3 day space for Minnie and 4 day space for Maxi) if you don't have access to view the booking sheet ask Porsche.
2. Send a request of the dates to Porscha (0457291042)
3. Porcha will confirm the date is available and request you make a payment.
4. Pay GCPA account using the correct reference which is your last name then Maxi, Minnie, Gas or Raku and share confirmation of payment to Porscha. (Porcha will then confirm your booking and provide kiln door code.
5. Send photo of kiln loaded to Porscha and again once firing is complete please send a photo of the kiln to Porcha and advise if firing has any issues.

*If it is your 1st or 2nd time loading after completing a kiln workshop you will need to organise a time suitable with John to be present in conjunction with a time the kiln is available.

In the event that you cancel your booking please communicate with Porscha about this payment being held for next time or requesting a refund from our GCPA treasurer -Kirsten Hague. This seldom happens so it shouldn't be an issue.

As advised in the kiln workshop, if you have any issues regarding using the kilns, before during or after, please contact Porscha (0457291042) or Jaccii (0409873337) before you attempt to fix something yourself. No changes are allowed with the settings/ firing schedules in the controllers.

We often change the door code for security reasons, when it is changed the new code will be sent along with the confirmation of your kiln booking.

You may only use the kilns a maximum of three times per month in total, you can not book for your next firing until your current booking has been unloaded from the kiln and photo sent. If you are planning on sharing a firing with another kiln member please share this information when booking so our records reflect this.

New changes:

- A \$200 deposit will now need to be paid before kiln hire for all users, existing and new. If there are any damages, the cost to repair/replace parts could result in a charge against your deposit for these hopefully, unlikely events happening.
- A photo sent to Porscha upon once kiln is loaded and a 2nd photo when firing is complete before kiln is unload.
- If there is an instance where there has been 3 occasions where a kiln user is not complying with the guidelines from the workshop and the signed contract, this can result in the loss of the deposit and the need to complete another kiln workshop before being able to hire the members kilns again.